

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 13, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Dave Krywchuk
Division 6 Councillor Victor Hamm
Deputy Chief Administrative Officer Janessa Macnab
Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
1:00 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Gerry Ritz called the August 13, 2024 meeting to order at 9:02 a.m.

AGENDA

0651 – 24 HAMM That the August 13, 2024 agenda be accepted for reference with the following additions:
- 6) (g) Maintenance Supervisor Time Off Request;
- 6) (h) NE 16-54-19 W3;
- 6) (i) Road Maintenance Agreement; and
- 6) (j) Dust Control.

CARRIED

MINUTES

0652 – 24 KRYWCHUK That the July 23, 2024 regular meeting minutes be approved as presented.

CARRIED

MAGNETS

0653 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 Council approve Administration to proceed with the purchase of magnets for ratepayers to display civic addresses and important information, with an approximate cost of \$2,100.00 plus applicable taxes.

CARRIED

RM OF PARKDALE – ROAD PURCHASE

0654 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 Council acknowledge correspondence from the Rural Municipality of Parkdale No. 498 dated July 27, 2024. Furthermore, that payment of \$5,000.00 be authorized to the municipality for consideration of future Municipal Revenue Sharing loss due to the amalgamation of the 1.44 kilometers of roadway in a westerly direction off Grid 697 through Section 05-53-18-W3, known as the Sunset View Beach Road.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor entered the meeting at 9:13 a.m.

MAINTENANCE SUPERVISOR – TIME OFF REQUEST

0655 – 24 SPENCER That the Rural Municipality of Mervin No. 499 Council approves the time off request of August 26 to 30, 2024 for the Maintenance Supervisor. Furthermore, that the Lead Maintenance Technician fill the Maintenance Supervisor position for that duration.

CARRIED

NE 16-54-19 W3 – RIGHT OF WAY MAINTENANCE

0656 – 24 HAMM That the Rural Municipality of Mervin No. 499 Council approves the brushing of the right of way adjacent to NE 16-54-19-W3 pursuant to our Brushing in Municipal Right-of Way Grant Policy, with the caveats that brush piles, rocks or debris must not be located at a minimum distance of thirty feet (30') inside the landowner's property line and on inspection by the Municipal Foreman and Division 6 Councillor upon completion.

CARRIED

2013 GMC SIERRA K2500 – SASKATCHEWAN GOVERNMENT INSURANCE

0657 – 24 RANGE That the Rural Municipality of Mervin No. 499 Council approves the SGI cash value settlement offer of \$17,200.00 less GST and PST for the 2013 GMC Sierra K2500 HD SLE 4WD 4D Short Bed Ext Cab.

CARRIED

HUMAN RESOURCES POLICY

0658 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 Council approves the Human Resources Policy amendment as follows:

- 9.2 When a maintenance employee is assigned the duties and responsibilities of the Maintenance Supervisor for a minimum of 5 consecutive days, the employee will be paid an additional \$1.00 per hour for the period of the request. This change is effective July 1, 2024.

CARRIED

CAR WASH BAY DOOR OPENERS

0659 – 24 HAMM That the Rural Municipality of Mervin No. 499 Council approves the purchase of four (4) commercial door openers for the car wash from Dana's Doors at an approximate cost of \$12,413.66 plus applicable taxes. Furthermore, that the existing door openers at the car wash be reinstalled at the Public Works South Shop.

CARRIED

ROAD MAINTENANCE AGREEMENT NO. 499-2024-03

0660 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 Council approves Road Maintenance Agreement No. 499-2024-03 with 101135512 SK LTD. Mitchell Bros. Excavating for hauling from SE 19-52-19-W3 on Range Roads 3195 and 3214 and Township Roads 530 and 534 from August 13, 2024 to November 15, 2024, with the following additional caveats:

- Fridays: hauling completed by 3:00 p.m.;
- No hauling on weekends; and
- Dust control on the intersection of RR 3195 & TWP 524 and RR 3195 & TWP 530 and adjacent to residences.

CARRIED

Initial:  Reeve

Initial:  Administrator

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Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor left the meeting at 10:12 a.m.

MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT

0661 – 24 SPENCER That the Rural Municipality of Mervin No. 499 Council acknowledge the Municipal Foreman and Maintenance Supervisor’s report as presented.

CARRIED

IN CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP

0662 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 10:28 a.m.

CARRIED

RESUME OPEN SESSION

0663 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 resumes open session of the August 13, 2024 Council Meeting at 10:42 a.m.

CARRIED

2023 AUDITED FINANCIAL STATEMENT

0664 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the 2023 Audited Financial Statement as received and discussed. Furthermore, that Council authorize the Reeve and Chief Administrative Officer sign all documentation for the 2023 financial reporting from Vantage Chartered Professional Accountants.

CARRIED

2024 TAX CANCELLATIONS

0665 – 24 HAMM That the Rural Municipality of Mervin No. 499 cancel 100% of the base tax on commercial properties that are not oil industrial and that Administration use a mill rate factor of 0.85 for calculating the commercial municipal tax cancellations for these types of properties, which is the same as 2023.

CARRIED

TARGETED SECTOR SUPPORT GRANT – TURTLE LAKE LAKESHORE AND WATERSHED MANAGEMENT STUDY

0666 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 authorize Administration to execute the Targeted Sector Support Grant in the amount of \$100,000.00 towards Project Application ID#: TSS-7-002-Turtle Lake Lakeshore and Watershed Management Study with the Resort Village of Kivimaa-Moonlight Bay, Resort Village of Turtle View and Thunderchild First Nations.

CARRIED

COUNCIL BENEFITS POLICY


0667 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the updated Council Benefits Policy as presented.

CARRIED

OCCUPATIONAL HEALTH AND SAFETY – AUGUST 1, 2024 COMMITTEE MEETING MINUTES

0668 – 24 RANGE That the Rural Municipality of Mervin No. 499 acknowledge and receive the Occupational Health and Safety Committee Meeting Minutes for August 1, 2024.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 13, 2024

JULY 2024 WATER OPERATOR LOGS

0669 – 24 BLAIS That the Rural Municipality of Mervin No. 499 Council acknowledge and receive the July 2024 Water Treatment Plant Daily Logs for Evergreen Acres, Livelong, and Spruce Lake. **CARRIED**

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. CORPORATE DOCUMENTS

0670 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 Council receive and approve the St. Walburg and District Fire and Rescue Association Inc. Articles of Incorporation and Corporate Bylaw No. 01 as presented. **CARRIED**

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. – DIRECTORS

0671 – 24 RANGE That the Rural Municipality of Mervin No. 499 Council appoints the following individuals as Directors to the St. Walburg and District Fire and Rescue Association Inc. effective immediately:

- David Krywchuk
- Victor Hamm

CARRIED

RECESS

0672 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 recess the Council Meeting at 12:00 p.m. for lunch. **CARRIED**

RECONVENE

0673 – 24 BLAIS That the Rural Municipality of Mervin No. 499 reconvenes the Council Meeting at 12:32 p.m. **CARRIED**

Paige Hundt, Municipal Planner and Information Technician, entered the Council Meeting at 12:32 p.m.

JULY DEVELOPMENT REPORT

0674 – 24 RANGE That the Rural Municipality of Mervin No. 499 Council acknowledge the July Development Report as presented by Paige Hundt, Municipal Planner. **CARRIED**

SASKPOWER REQUEST #20446790 – POWER POLE INSTALLATION

0675 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves SaskPower Request #20446790 for the installation of a new power pole in the right of way located at SW-21-53-21-W3. **CARRIED**

DEVELOPER REQUEST – LETTER OF CREDIT DISCHARGE

0676 – 24 HAMM That the Rural Municipality of Mervin No. 499 Council requests the discharge of the current letter of credit from the financial institution in Manitoba; furthermore, that a new letter of credit be obtained before the discharge, from Synergy Credit Union, St. Walburg Branch in the amount of \$72,525.00 for Subdivision Application No. R0112-18S. **CARRIED**

Initial: 
Reeve

Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 13, 2024

PUBLIC HEARING AT 1:00 P.M. FOR AUGUST 13, 2024

0677 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 recess the regular meeting to move into the August 13, 2024 Public Hearing at 1:00 p.m.

CARRIED

CLOSE PUBLIC HEARING OF AUGUST 13, 2024

0678 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 reconvenes the August 13, 2024 regular meeting at 1:18 p.m.

CARRIED

DISCRETIONARY USE PERMIT APPROVALS

0679 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the following Discretionary Use Permits for a temporary RV as a principal use:

- 240034-34 Lot 2, Block 8, Plan 81B13924 Evergreen Beach, Brightsand;
- 240034-015 Lot 14, Block 5, Plan 76B05267 Sunset View Beach;
- 240033-054 Lot 10, Block 5, Plan 101951164 Sandy Point with the condition that the unit adheres to the defined conditions;
- 240034-039 Lot 4, Block 2, Plan 80B09908 Diamond Willow;
- 240034-038 Lot 5, Block 2, Plan 80B09908 Diamond Willow;
- 240034-037 Lot 10, Block 1, Plan 80B09908 Diamond Willow;
- 240033-018 Lot 18, Block 3, Plan 61B06441 Sunset View Beach;
- 240034-025 Lot 4, Block 2, Plan 81B12039 Crystal Bay for year 1 with the condition that additional improvement narrative is required to be submitted for years 2 through 5;
- 240034-058 Lot 1, Block 3, Plan 81B09453 Parkland Beach for year 1 with the condition that additional improvement narrative is required to be submitted for years 2 through 5; and
- 240035-034 Lot 8, Block 5, Plan 60B05882 Crystal Bay Sunset.

CARRIED

SOUTH BAY BOARD MEETING MINUTES – JULY 20, 2024

0680 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receive and acknowledge the Turtle Lake South Bay Board Meeting Minutes of July 20, 2024.

CARRIED

CLOVER LAKE PUBLIC UTILITY BOARD

0681 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receive and acknowledge the Clover Lake Public Utility Board May 27, 2024 Meeting Minutes and the 2023 Audited Financial Statement.

CARRIED

POWM BEACH HAMLET BOARD MEMBER RESIGNATION

0682 – 24 RITZ That the Rural Municipality of Mervin No. 499 accepts the resignation of Natasha Baehl from the Powm Beach Hamlet Board with regret, effective August 6, 2024 at 5:00 p.m.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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ACCOUNTS FOR PAYMENT AS OF AUGUST 13, 2024

0683 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Payment being cheque #26166 to #26245 (\$460,098.19), manual cheques 1096-MAN to 1106-MAN (\$141,519.25) and Payroll (\$119324.08) totaling \$720,941.52 as presented. **CARRIED**

STATEMENT OF FINANCIAL ACTIVITIES AS OF JULY 31, 2024

0684 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Statement of Financial Activities as of July 31, 2024 as presented by Administration. **CARRIED**

BANK RECONCILIATION AS OF JULY 31, 2024

0685 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the Bank Reconciliation(s) as of July 31, 2024 as presented by Administration. **CARRIED**

ADJOURNMENT

0686 – 24 BLAIS That the August 13, 2024 Council Meeting be adjourned at 2:00 p.m. **CARRIED**


CHIEF ADMINISTRATIVE OFFICER


REEVE

Initial: 
Reeve

Initial: 
Administrator